



Bharatiya Vidya Bhavan's  
**Sardar Patel College of Engineering**  
 (A Government Aided Autonomous Institute)  
 Munshi Nagar, Andheri (West), Mumbai - 400 058



**AGENDA FOR BOARD OF GOVERNORS MEETING**

Agenda items for the Board of Governors meeting to be held on 11<sup>th</sup> June 2016 at Committee Room, Ground Floor, SPCE.

**Agenda Items:**

1. To confirm the minutes of meeting and action taken report held on 11<sup>th</sup> December 2015.
2. To approve minutes of minutes of Finance Committee meeting.
3. To brief about status of extension of Autonomy.
4. To brief about status of accreditation.
5. To brief about status of TEQIP activities.
6. To brief about result and result analysis.
7. To brief about student placements.
8. To brief about recruitment of faculty and supporting staff.
9. To brief about reform initiatives.
10. To brief about infrastructure development (Civil and IT).
11. To brief about implementation of change of designation for faculties and implementation of Career Advancement Scheme.
12. To discuss financial budget for AY 2016-17.
13. To review of PG assistantship.



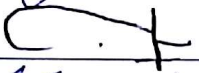
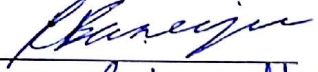
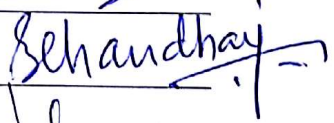
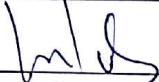

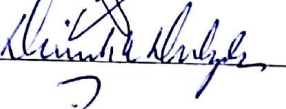



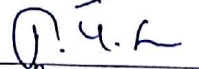
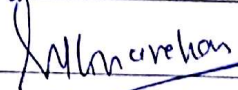

Any other matter with the permission of the Chair.

Bharatiya Vidya Bhavan's  
**Sardar Patel College of Engineering**  
Munshi Nagar, Andheri (West), Mumbai - 400 058

## ATTENDANCE SHEET

Board of Governor meeting of Sardar Patel College of Engineering held on 11<sup>th</sup> June, 2016 at 11.00 a.m. in the committee room of the College.

Following members were Present:-

1.	Dr. Sessa Iyer	☞ Chairman	
2.	Dr. S. Krishnamoorthy	☞ Member	
3.	Prin. S. Chitale	☞ Member	
4.	Shri. Asif Mulla	☞ Member	
5.	Dr. Ranjan Banerjee	☞ Member	
6.	Dr. B. N. Chaudhari	☞ Member	
7.	Dr. M. C. Deo	☞ Member	
8.	Prof. M. G. Krishnan	☞ Member	
9.	Shri. Dinesh Deshpande	☞ Member	
10.	Dr. Kiran Patil	☞ Member	
11.	Shri. Sanjeev C. Nadkarni	☞ Member	
12.	Dr. Rajesh Buktar	☞ Member	
13.	Dr. Nilesh Raykar	☞ Member	
14.	Dr. (Smt) Prachi Gharpure	☞ Member.	 P. U. L. 11/06/2016
15.	Smt. Seema Ghanekar	☞ Member	
16.	Dr. P. H. Sawant Secretary	☞ Member	



**BVB's Sardar Patel College of Engineering**

**Andheri (West), Mumbai 400 058.**



**Minutes of Board of Governors Meeting held on held on 11<sup>th</sup> June 2016 at  
11.00 a.m. in the Board Room.**

The following members were present:

1. Dr. Sesha Iyer
2. Dr. Ranjan Banerjee
3. Prin. S. G. Chitale
4. Mr. Asif Mulla
5. Dr. M.C. Deo
6. Prof. M. G. Krishnan
7. Dr. B.N. Chaudhari
8. Mr. Sanjeev Nadkarni
9. Mr. Dinesh Deshpande
10. Dr. Mrs. Prachi Gharpure
11. Mrs. Seema Ghanekar
12. Dr. R.B. Buktar
13. Dr. Nilesh Raykar
14. Dr. P. H. Sawant

- Dr. S.B. Rane (Invitee)
- Dr. Rahul Dahatonde (Invitee)

Dr. Kiran Patil and Dr. S. Krishnamoorthy were granted leave of absence.


**Items:**

- 1. To Confirm minutes of earlier BOG meeting & action taken report held on 11<sup>th</sup> December 2015**

Minutes of the Board of Governors meeting held on 11<sup>th</sup> December 2015 along with the action taken report was circulated.

**Action taken:** The minutes were confirmed.

**APPROVED**  
  
(Dr. Sesha Iyer)  
Chairman  
Board of Governors,  
SPCE

**APPROVED**  
  
Dr. S. Krishnamoorthy  
Member,  
Board of Governors,  
SPCE

## **2. To approve minutes of minutes of Finance Committee meeting**

The Member Secretary briefed the members about financial position of the institute through minutes of finance committee meeting. Financial data about balance in current bank accounts, FDR amount in different bank accounts, fees collected and allocation of funds to various academic programmes was discussed.

The members opined that clarity of data presented in the minutes of financial committee meeting can be improved by adopting standard financial terminology and by providing systematic analysis of the data to establish the fulfillment of the budgeted requirements of institute. Specifically tables on page 11, 13 and 14 need a relook.

**Action taken:** The format for presentation of data in the minutes of Finance Committee meetings is being reviewed to bring in more clarity.

## **3. To brief about the status of extension of Autonomy**

The Member Secretary informed the Board that committees from UGC and Mumbai University have visited the institute to review extension of autonomy. Subsequent to the visit, UGC has granted extension of autonomy to the institute up to year 2021-22 and Mumbai University has granted extension of autonomy up to year 2019-20.

**Action taken:** The Board has noted the information.


## **4. To brief about the status of accreditation**

The Member Secretary informed the Board that the NBA committee visit dates are scheduled in September 2016. In this context, the Chairman advised the Member Secretary to expedite process of filling up vacant faculty positions.

**Action taken:** The Board has noted the information. The institute has initiated process for recruitment of vacant faculty and staff positions.

**APPROVED**

  
(Dr. Seshu Iyer)  
Chairman  
Board of Governors,  
SPCE

  
(Member Secretary)  
Secretary  
SPCE



## 5. To brief about the status of TEQIP activities

### i. Financial status, FMR, Grants received and utilized.

The Financial Monitoring Report (FMR) for the month of May 2016 and complete summary of funds received and utilized was presented before the BOG. Till date, institute has received Rs. 10.0 crores of grants. As on 31<sup>st</sup> May 2016, the institute has spent Rs. 8.25 crores under nine different heads as mentioned in FMR. The Institute is eligible for obtaining additional grant of Rs. 5.0 crores.

**Action taken:** The Board has noted the information.

### ii. Proposal to pay Enhanced PG-Assistantship to non-GATE PG students through TEQIP funds

The Member Secretary informed the Board that the institute can pay enhanced assistantship/scholarship to non-GATE PG students through TEQIP funds @ Rs. 12,400/- per month as per Govt. of India, MHRD order dated 18<sup>th</sup> February 2015 and arrears thereupon.

**Action taken:** The Board members approved the proposal. The concerned PG students are being intimated about the change in assistantship amount.

### iii. Proposal for Appointment of ad-hoc faculty for PG programmes through TEQIP funds

The Member Secretary informed the Board that the institute wishes to appoint 9 ad-hoc faculty with regular salary for 3 PG programmes initiated within TEQIP-II tenure. For selection of these faculty members, AICTE norms shall be followed. The expenditure incurred on salary of these ad-hoc faculty members shall be paid through TEQIP funds.

**Action taken:** In view of forthcoming NBA accreditation visit, TEQIP III preparations and acute shortage of faculty for recently launched PG programmes, the Board members advised introduction of temporary (ad-hoc) senior level faculty positions for PG programmes. The Board approved the proposal to pay salary of the ad-hoc faculty through TEQIP funds. An advertisement for the said positions is being prepared for release to newspaper and website.

### iv. Apportioning of Interest earned on TEQIP funds

3

**APPROVED**

  
(Dr. Seshu Iyer)  
Chairman  
Board of Governors,  
SPCE

02/05/2016

(Seal of the Board)  
Approved by Board  
2016

The Member Secretary informed the Board members that institute has earned interest amount of Rs. 42,30,617/- from TEQIP funds. The interest amount can be apportioned to TEQIP-II related activities as per indicative funding proportions permitted under the nine headings of expenditure for Government funded institutes.

**Action taken:** The Board has noted the information.

**6. To brief about the result and result analysis**

The Member Secretary informed the Board that the results for even semesters of AY 2015-16 were declared before the scheduled date. The result and result analysis was presented to the Board.

**Action taken:** The Board has noted the information.

**7. To brief about student placements**

The Member Secretary presented the data about student placement to the Board members. The members raised concerns about very low placements for some PG programmes. TPO informed the members that some of the PG students are getting placed off-campus.

**Action taken:** In future placement reports, data about off-campus placement of students may be included.

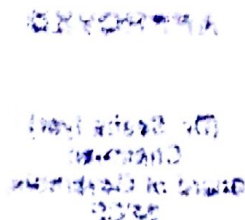
**8. To brief about recruitment of faculty and supporting staff**

The Member Secretary presented the information about vacant positions for teaching and non-teaching posts. He informed the Board that institute has initiated the process for filling vacant teaching posts. The approval for filling of non-teaching posts is awaited from R.O. office. The Board members urged to expedite the process of recruitment.

**Action taken:** The institute shall follow up with concerned agencies to expedite the process of recruitment.

**9. To brief about reform initiatives**

**APPROVED**  
  
(Dr. Seshu Iyer)  
Chairman  
Board of Governors,  
SPCE





The Member Secretary informed the Board members that during meeting of department/section heads on 02 May 2016, it was unanimously agreed that rotation of Head of Department/Section, Deans, Committee members, etc., is beneficial for overall growth of the institute. The period of rotation can be up to three years.

**Action taken:** The Board has noted the information.

**10. To brief about infrastructure development (Civil and IT)**

The Member Secretary informed the Board members about the status of civil works and IT infrastructure modernization.

**Action taken:** The new website for SPCE was launched in the presence of the Board members. The new website offers student centric features such as online payment of hostel fees. The website also offers DSPACE platform for digital document management for the entire institute.

**11. To brief implementation of change of designation for faculties and implementation of Career Advancement Scheme**

The Member Secretary informed the Board members about the status of implementation of change of designation for faculties and implementation of Career Advancement Scheme.

**Action taken:** Institute has appointed a committee under Chairmanship of Principal S. G. Chitale. During the committee meeting dated 01 March 2016 following decisions are made.

(i) Senior scale faculty: The constituted committee has given its recommendations about applicability of senior scale to 7 senior faculty members which are sent to Directorate of Technical Education for further processing.

(ii) Selection grade faculty: The constituted committee has given its recommendations about applicability of selection grade to 4 faculty

**APPROVED**

  
(Dr. Seshu Iyer)  
Chairman  
Board of Governors,  
SPCE



members which are sent to Directorate of Technical Education for further processing.

(iii) CAS as per V<sup>th</sup> pay commission recommendation for Assistant Professor and Professor: Institute was ready with necessary preparation to initiate process for conduct of necessary interviews. However as per letter dated 23/05/2016 issued by DTE, the process has been put on hold till further orders.

#### **12. To discuss financial data for AY 2016-17**

The Member Secretary presented financial data about funds allocated to departments and sections for AY 2016-17 (received through fees) to the Board members. The Board advised change in format to bring in more clarity in presentation of the financial data (Also refer section 2 of these minutes).

**Action taken:** The format for presentation of financial data is being revised to bring in more clarity.

#### **13. To review PG assistantship**

The Member Secretary informed the Board that the institute can pay enhanced assistantship/scholarship to non-GATE PG students through TEQIP funds (Refer section 5-ii of these minutes).

**Action taken:** The Board members approved the proposal.

#### **14. Any other matter with the permission of Chair**

##### **i. Norms of technical service (testing/consultancy) fee distribution**

The Member Secretary sought advice from the Board members about norms for distribution of technical service fee (testing/consultancy) between faculty and institute. The Board members suggested the concerned institutional committee to examine the norms followed by other academic institutes and propose the norms for the institute.

The meeting concluded with votes of thanks by Member Secretary.